



## **SunShot Prize Registration Checklist**

Please fill out and sign items 4 and 5 and upload into EERE eXCHANGE. Please upload items 1, 2 and 3 into EERE eXCHANGE as separate documents. For questions please email [sunshot.prize@ee.doe.gov](mailto:sunshot.prize@ee.doe.gov)

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### **1. Names and contact information of the Team Lead and all team member organizations**

### **2. Concept Paper:**

This document explains, in ten pages or fewer, how the team intends to satisfy the SunShot Prize requirements including enabling innovations in strategy, marketing, operations, value chain management, and finance. It should also detail model cost structures, calculations, cost reduction drivers, and the accounting, financial, and economic impacts of subsidies (Federal, state, local, other) on business sustainability. For business models that use third-party owned systems, a Subsidy Sharing Program should be explicitly described in the Concept Paper. Concept Papers will be treated as business or trade secrets exempt from Freedom of Information Act (FOIA) disclosures as allowed by law.

***Please create as a separate document and upload into EERE eXCHANGE***

### **3. Signed Teaming Agreement:**

DOE will not arbitrate, intervene, advise on, or resolve any matters between team members. Each team shall submit a Teaming Agreement (Agreement) signed by an authorized official or representative of each team member that adequately describes the relationship between the team members, the roles and responsibilities of the team members, and the duration of the Agreement. Additionally, the Agreement shall describe dispute and conflict resolution amongst the team (including disputes related to participation, project, and/or installation costs), allocation of prize award amount(s) to team members, confidential or proprietary information between team members, and how and when the Agreement is subject to termination.

***Please create as a separate document and upload into EERE eXCHANGE***

**4. Opting to keep registration status confidential for up 60 days:**

As part of the registration, a team may request to keep its registration status confidential for a maximum of 60 calendar days from the date of registration. If requested, DOE will, subject to applicable law, not disclose or release any information about the team's expressed intent to compete in the SunShot Prize. If confidentiality is not requested in the registration, DOE will have unlimited rights to disclose and release information about the team's registration. In this case, DOE may coordinate joint or unilateral public announcements.

Please Check One:

Yes, please keep registration status confidential for 60 days

No, registration status may be released at any time

**5. Confirmation:**

By signing below, the team has read and agrees to the SunShot Prize Rules. The team has also read and agrees to the integrity document and is aware of the responsible use of using the inspired by logo and other promotional materials. Furthermore the leader is signing on behalf of any and all other team members and does so with their knowledge and consent.

Team Leader Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_